

Practice Management Course Information Evening

Tuesday 21 February 2017 | 5.15-6.30pm

Law Society House, Brisbane

Drive your career development

Queensland Law Society's three-day Practice Management Course (PMC) has been designed specifically for Queensland by a team of experts in touch with practitioners.

Receive practical guidance relating to trust accounts, ethics and risk management, and ongoing exclusive access to continued learning and networking opportunities post-graduation.

Learn about:

- the course structure, including study requirements, workshops and assessment items
- applications for waivers and deferments
- how the course prepares participants for practice challenges for both sole/small or medium/large practices
- the ongoing support and assistance provided before, throughout and after the course.

PMC facilitators will be on hand to share their experiences and discuss any specific aspects of the course in detail. Networking will commence at 6.10pm.

Join us on the night to find out more about the Society's PMC.

5pm **Registration**

5.15pm **Welcome remarks**

5.20pm **PMC overview**

Dr Rachel Baird, Manager, Learning and Professional Development, Queensland Law Society

5.35pm **PMC in focus**

Shane Budden, Solicitor, QLS Ethics Centre, Queensland Law Society

Michael Drinkall, Team Leader, Trust Account Investigations, Queensland Law Society

5.55pm **Q&A panel discussion**

Dr Rachel Baird, Manager, Learning and Professional Development, Queensland Law Society

Shane Budden, Solicitor, QLS Ethics Centre, Queensland Law Society

Michael Drinkall, Team Leader, Trust Account Investigations, Queensland Law Society

6.10pm **Networking**

6.30pm **Close**

Complimentary event registration form

Delegate information

QLS number	Postal address	
First name	City/town	Postcode
Last name	Phone	Mobile
Organisation	Email	
Dietary or physical requirements		

Event details

Registration option	Due date
<input type="checkbox"/>	

Missed an event? Visit qls.com.au/shop for the latest conference and seminar resources.

Privacy: Queensland Law Society (the Society) respects your privacy and is committed to the Information Privacy Principles contained in the *Information Privacy Act 2009* (Qld) and the Australian Privacy Principles contained in the *Privacy Act 1988* (Cth). The Society collects personal information about you to provide services to you, to improve the quality of those services, and to provide you with information about other services and events we offer. For these purposes, we may disclose your personal information to organisations to whom we outsource functions such as market research and to our service entities. The Society also uses this information to conduct research for the development of educational and professional programs.

At any event held by the Society, your image may be photographed or filmed at any time throughout the event. We may use, publish or reproduce your image or recording of you in any form of published communication material to promote the Society's services and to report on its events through its publications and resource material such as our Annual Report, *Proctor*, Twitter and Facebook pages. Your consent to the use of your image in full or part for any Society related purpose is taken to be given by attending this event. The Society takes reasonable steps to ensure your personal information is not exposed to misuse, loss or unauthorised access.

The Society may also use third parties to administer and deliver services and communications to

attendees by email or mail. Some third party suppliers or their products and services are located overseas. Business details and personal information you choose to provide on this application may be transferred to an overseas recipient and stored overseas to administer such services and communications to you. By completing this application, you agree to this transfer and Australian Privacy Principle 8.1 will not apply to this disclosure.

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices or correspondence to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

Should you not wish to have your image photographed or filmed, please contact the Society at privacy@qls.com.au to advise that you do not wish to be photographed or filmed.

If, at any time, you would prefer that the Society did not use or disclose your personal information, including your image, please contact the Society at privacy@qls.com.au. If your details change or you wish to access the information the Society holds about you, please contact the Society on 1300 367 757.

Events and Resources Policy: visit qls.com.au/events_policy to view the policy or for more information please contact the Society at events@qls.com.au.